



SHOTGUN, AIR WEAPONS AND CROSS-BOWS ACT 1994

APPLICATION FOR THE GRANT OR RENEWAL OF A REGULATED WEAPONS CERTIFICATE

You may type your responses except where your signature is required. Otherwise, please use black ink and write in BLOCK CAPITALS throughout, except where signing. There is an additional information page provided for your use within the application form.

PLEASE READ THE ACCOMPANYING NOTES CAREFULLY BEFORE COMPLETING THE APPLICATION FORM

All applications for new or renewal firearms or regulated weapon certificates may take up to 12 weeks to process. Please be advised this lead time should be taken into account when applying for, or renewing certificates.

I am applying for (tick relevant box)

Regulated Weapons Certificate	<input type="checkbox"/> Grant	<input type="checkbox"/> Renewal (current certificate number)
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Part A: Personal details

1. Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
2. Title	
3. Surname	
4. Forenames (state all)	
5. If you have at any time used a name other than that given in answer to questions 3 and 4, please give details.	
6. Date of birth (DD/MM/YYYY)	
7. Home address (including postcode)	
8. Home phone number (including STD code)	
9. Mobile phone number (including STD code)	
10. Email address	

<p>11. Any previous addresses in the last 10 years?</p> <p><input type="checkbox"/> Yes (If yes, please give details) <input type="checkbox"/> No</p> <p>Please use the Additional Information page if you need to add any further address information.</p>	<p>Address 1</p> <p>From: _____ To: _____</p> <p>Address 2</p> <p>From: _____ To: _____</p>
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<p>12. Place of birth (please detail town/city etc, not just UK)</p>	
<p>13. Nationality</p>	
<p>14. Height</p>	
<p>15. Occupation</p>	
<p>16. Work address (including postcode)</p>	
<p>17. Work phone number (including STD code)</p>	

Part B: Personal health.

Important: please refer to part B of the notes before completing this section.

<p>18. Do you have any relevant medical conditions?</p> <p>Please use the Additional Information page if required.</p>	<p><input type="checkbox"/> Yes (if yes, give details) <input type="checkbox"/> No</p>
<p>19. Have you ever received treatment for depression or any other kind of mental health condition?</p>	<p><input type="checkbox"/> Yes (if yes, give details) <input type="checkbox"/> No</p>

20. Details of your GP/Specialist (please detail name, address, phone number).	
21. Are there any periods in the past 10 years when you have not been registered with a GP or have consulted any healthcare professional other than at your GP practice?	<input type="checkbox"/> Yes (if yes, give details) <input type="checkbox"/> No
22. Please provide details of any other GP practices, other than your current GP practice, with which you have been registered in the last 10 years.	

Part C – Offences

Important – please refer to part C of the notes before completing this section.

<p>23. Have you been convicted of any offence (including speeding, but not including parking offences or non-endorsable fixed penalty notices), or received a written caution?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give details of <u>all</u> convictions, formal written Police Cautions, binding overs and spent convictions, including those received outside the Isle of Man. Where you have lived and/or worked outside of the United Kingdom, you may need to provide a Police Certificate from that country before your application can be processed. Please use the Additional Information page if required.</p> <p>Note: By virtue of the Rehabilitation of Offenders Act 2001 (Exceptions) Order 2001 (as amended) convictions which are spent under the Rehabilitation of Offenders Act 2001 must be declared.</p>

Offence	Date

Note: The holding of criminal convictions or cautions (or both) will not necessarily lead to a refusal of the application. However, failure to disclose the requested information could lead to either the application being refused or, if your application is successful, revocation or cancellation of the registration if it is subsequently found that you had a criminal conviction or written caution at the time you made the application.

Part D - Details of current/proposed security arrangements

Please refer to part D of the notes before completing this section.

24. Are the security arrangements at your home address?
<input type="checkbox"/> Yes <input type="checkbox"/> No (if no, please provide details)
25. Type of security (please give details of where in the building the security arrangements are located)
<input type="checkbox"/> Cabinet <input type="checkbox"/> Clamp <input type="checkbox"/> Gun Room <input type="checkbox"/> Other – please provide details
26. Is the security shared with another certificate holder?
<input type="checkbox"/> Yes (if yes, please provide details) <input type="checkbox"/> No
27. Ammunition storage Please provide details.

Part E - Application for the grant or renewal of a Regulated Weapons certificate

Please refer to part E of the notes before completing this section.

Note: although you are not obliged to detail a list of regulated weapons held in this application form, you do, by law, have an obligation to maintain an up to date list of regulated weapons in your possession, including the make, model, bore/calibre, serial number and description of each weapon, and this list must be available to any Police Officer on request. It would assist the Police in maintaining accurate records, if a copy could be submitted to the Firearms Licensing Department once you are in possession of your Regulated Weapons certificate and are in possession of weapons.

28. If this application is for the grant of a Regulated Weapons certificate, and you have previously held ANY gun licence, either on the Isle of Man or elsewhere, please give details.

If you have not, write NONE in the first box.

Type of certificate	Date of issue	Place of issue	Number

Part F - Additional Information page

Please use this sheet for any additional information relating to parts A to E of this form.

Part G – Referee details

Please refer to part G of the notes before completing this section.

You must supply contact details for 2 referees who are not registered firearms dealers and who have agreed to act as a referee for you. All persons acting as referees MAY be contacted or interviewed by a representative of the Isle of Man Constabulary.

Referee 1	
Title	
Surname	
Forename(s)	
Date of birth	
Place of birth	
Occupation	
Home address	
Home telephone number	
Mobile number	
Home email	
Work email	
In what capacity do you know the referee?	
How long has the referee known you?	

Referee 2	
Title	
Surname	
Forename(s)	
Date of birth	
Place of birth	
Occupation	
Home address	
Home telephone number	
Mobile number	
Home email	
Work email	
In what capacity do you know the referee?	
How long has the referee known you?	

Part H - DECLARATIONS

1 Have you at any time had an application for ANY gun licence refused, or a certificate revoked, either on the Isle of Man or elsewhere?
<input type="checkbox"/> Yes (if yes, please give details) <input type="checkbox"/> No

2 Information declaration

(1) I hereby apply for –

the grant Regulated Weapons Certificate

a renewal of a Regulated Weapons Certificate

(2) The information I have provided on this form is true, and I understand that it is an offence under section 2 (4) of the Shotguns, Air Weapons and Crossbows Act 1994 to knowingly make a false statement for the purpose of procuring the grant or renewal of a certificate, the maximum penalty for which is six months imprisonment and/or a fine.

(3) I understand that I will be subject to a check of Police records, and that my details will be held electronically.

(4) I understand that if I do not provide the required information, my application cannot be processed and will be refused.

(5) I have enclosed two passport sized photographs, one of which I have signed, in ink with my usual signature.

3 Medical declaration:

(1) I give the Police permission to contact my GP and/or Specialist to obtain factual details of any medical history in relation to my suitability to possess a Regulated Weapons certificate. This authority is valid for the life of the certificate.

(2) I understand that my GP may share sensitive personal data with the Police concerning my physical and mental health for the purpose of enabling the Police to make a fully informed decision on my application or continued suitability, and I hereby consent to this processing of my personal data.

(3) I understand that I am expected to inform the Police if I begin to suffer from a relevant medical condition while the certificate remains valid.

4 Data protection declaration

(1) I understand that all information submitted will be handled in accordance with the Data Protection Legislation 2018 (Isle of Man) and the Freedom of Information Act 2015 and connected legislation.

(2) I understand and give consent for information contained within my application form, or obtained in the course of deciding the application, to be shared with: my GP,

other government departments, statutory boards, regulatory bodies or enforcement agencies, in the course of either deciding the application, or in pursuance of maintaining public safety or the peace.

Note: Any information shared will be shared in accordance with data sharing protocols. We do not share your personal or company details with other applicants or members of the public, and treat information in connection with the application in confidence, but individuals should be aware that we may be required to disclose some information in accordance with the legislation referred to above.

5 Checklist

- I have provided details of two referees.
- I have enclosed the relevant fee.
- I have read the accompanying notes.
- I have enclosed two identical photographs.

6 Signature

Signature _____

Print name _____

Date _____

Please send the completed form to:

Firearms Licensing Department
Police Headquarters
Dukes Avenue
Douglas
Isle of Man
IM2 4RG

Accompanying Notes for a Regulated Weapons Certificate Grant or Renewal Application

Part A – Introduction and Personal Details

- (1) Please read these notes BEFORE completing the form.
- (2) You must complete all parts of the form required for the type of certificate for which you are applying.
Note: It is an offence for any person to make any statement which he/she knows to be false for the purpose of procuring, either for him/herself, or for another person, the grant or renewal of a regulated weapons certificate - maximum penalty six months imprisonment and/or a fine.
- (3) With certain statutory exceptions, it is an offence for a person to have in his or her possession, or to purchase or acquire, any regulated weapons ammunition, without holding a relevant certificate.
- (4) The Shotguns, Air Weapons and Cross-bows Act 1994 defines –
 - (a) a shotgun as a smooth bore gun (not being an air gun) which –
 - (i) has a barrel not less than 24" (60.96cm) in length and with a bore not exceeding 2" (5.08cm) in diameter;
 - (ii) either has no magazine, or a non-detachable magazine incapable of holding more than two cartridges; and
 - (iii) is not a revolver gun.
 - (b) an air weapon as an air gun, air rifle, or air pistol not being a type declared by rules made by the Department to be specially dangerous that have been defined those higher powered air pistols or air rifles with a muzzle energy of less than 6ft/lbs and 12ft/lbs respectively, and includes a gun, rifle or pistol which is powered by gas or combination of gases; and
 - (c) a cross-bow as being a cross-bow with a draw weight of 1.4 kilograms or more.These are referred to generally as "regulated weapons".
- (5) Please note the following age restrictions apply to regulated weapons –
 - (a) A regulated weapons certificate cannot be granted to a person under the age of 17 years.
 - (b) It is an offence for any person to possess regulated weapons or ammunition without holding a regulated weapons certificate unless under the supervision of a person who is 21 or older and who is the holder of a regulated weapons certificate.
 - (c) No person under the age of fifteen shall have an assembled shot gun in his or her possession except while under the supervision of a person of or over the age of twenty-one or while the shot gun is so covered with a securely fastened gun cover that it cannot be fired.

Further advice can be obtained from the Police Firearms Licensing Department.

Part B – Personal health

- (1) You must disclose any physical or mental health condition that may affect your ability to safely possess and use regulated weapons. The chief officer of police must be satisfied that an applicant can be permitted to possess a gun 'without danger to the public safety or the peace'. Medical fitness is one of the factors police must consider when assessing a person's suitability.
- (2) Relevant medical conditions which must be disclosed include, but are not limited to, the following –
 - (a) Acute Stress Reaction or an acute reaction to the stress caused by a trauma;
 - (b) suicidal thoughts or self-harm;
 - (c) depression or anxiety;
 - (d) dementia;
 - (e) mania, Bipolar disorder or any psychotic illness;
 - (f) a personality disorder;
 - (g) a neurological condition: for example, Multiple Sclerosis, Motor Neurone, Parkinson's or Huntington's diseases, or Epilepsy;
 - (h) stroke;
 - (i) brain injury;
 - (j) alcohol or drug related abuse.
- (3) You must also disclose any other condition, mental or physical, which might affect your safe possession of regulated weapons. If in any doubt, consult your GP.
- (4) You must also let us know if an existing medical condition gets worse.
- (5) If you have disclosed a relevant medical condition the police **may** ask you to obtain a medical report from your GP/Specialist. You are expected to meet the cost if a fee is charged for this by the writer.
- (6) Following the issue of a regulated weapons certificate, please note that the declaration you have signed consenting to information sharing between your GP and Police, applies both during the application process and during the life of the certificate.
- (7) You are expected to inform the police if you begin to suffer from a relevant medical condition while the certificate remains valid.
- (8) When completing the section regarding your current GP, you need to specify an individual GP, as well as the details of the practice. You should inform the police if you change your GP practice, and provide contact details for the new practice.
- (9) You are asked to provide details of GP practices over the past 10 years, and whether you have consulted healthcare professionals other than at your GP practice, so that all relevant information is available to Police to assist with their assessment of suitability to possess a regulated weapons certificate.

Part C – Offences

- (1) You must not withhold information about any conviction. This includes motoring offences (including speeding offences), binding overs, formal written warnings or cautions, endorsable fixed penalties, and convictions in and outside of the Isle of Man. A conditional discharge and an absolute discharge both count as convictions for this purpose. Details of parking offences and non-endorsable fixed penalty notices do not need to be declared.
- (2) By virtue of the Rehabilitation of Offenders Act 2001 (Exceptions) Order 2001 (as amended) convictions which are spent under the Rehabilitation of Offenders Act 2001 must be declared.

Part D – Details of current/proposed security arrangements

- (1) Please include exact details of any gun cabinet you have, including the material it is made from, the means of securing it to the fabric of the building, where it is placed in the building and if you have any alarms fitted.
- (2) Please allow the police to inspect your regulated weapons and security when requested, as in the absence of a warrant, consent is required for the police to inspect premises.

Part E – Regulated Weapons - Additional Information

Although not a legal requirement, applicants are recommended to take out adequate third party insurance.

Part G - Referee details

- (1) When applying for, or renewing, a regulated weapons certificate, you need to have gained the permission of two people who have agreed to act as referees for you. You must complete part G of the application form with their details.
- (2) The referees who have agreed to act for you must have known you personally for at least two years and must be resident in the Isle of Man. A referee must not be a member of your immediate family, a registered firearms dealer (even where they have a second, separate occupation), a serving Police officer or Police employee. Referees must be of good character and any references they agree to provide must be given freely and not on payment.

Note: All persons acting as referees may be contacted or interviewed by a representative of the Isle of Man Constabulary.

Miscellaneous

- (1) Applications must be accompanied by two identical, passport standard photographs of you and sized 45mm x 35mm.
- (2) The photographs must be full face and without a hat and must be a current true likeness. A computer generated likeness is acceptable if it is full face, against a plain background and

printed on good quality gloss or matt paper.

- (3) One of the photographs must be signed in ink, on the back by you, the applicant.
- (4) Unless otherwise advised by the police, you should post or take the completed form, together with the correct fee (see supplementary information page at the end of this form for details of fees) and photographs to the Police Firearms Licensing Department.
- (5) In the case of an application for a renewal, the current certificate must be included with the application.
- (6) For more information see the Isle of Man Constabulary website www.iompolice.im, or contact the Firearms Licensing Department on 01624 631402 (08.00hrs to 11.45hrs Monday to Thursday, and 08.00hrs to 11.30hrs on Friday).

Supplementary information
This is not part of the prescribed form

FIREARMS – FEES

FIREARMS

(Rifles, Pistols, Revolvers, Air Rifles over 12ft lb)

- | | |
|---|---------------|
| • Initial grant of Firearms Certificate | £75.00 |
| • Renewal of or variation to Certificate | £65.00 |
| • Replacement Certificate (where lost or destroyed) | £65.00 |
| • Visitors Permit (white single A4 form) | FREE |

NOTE – where a variation is requested, if one or more weapons are to be removed from the certificate, and the **SAME** number added, then there is no charge. HOWEVER, if one or more weapons is being added, and either no weapon, or a lower number of weapons is being removed, then the £65.00 charge applies.

REGULATED WEAPONS

(Shotguns, Air Rifles under 12 ft lb, Crossbows)

- | | |
|--|----------------|
| • Initial grant/renewal of Regulated Weapons Certificate
Where the applicant does NOT HOLD a Part 1 Firearms Certificate | £120.00 |
| • Initial grant/renewal of Regulated Weapons Certificate
Where the applicant ALREADY HOLDS a Part 1 Firearms Certificate | £ 80.00 |
| • Replacement Certificate (where lost or destroyed) | £ 25.00 |
| • Visitors Permit (yellow form) | £ 12.00 |
| • Applications made at the same time for both new Firearms and Regulated Weapons Certificates | £195.00 |

NOTE – where a replacement certificate is required due to a change of address by the certificate holder, there is no charge for this.

Cheques to be made payable to ‘Isle of Man Government’