



APPLICATION FOR THE GRANT OR RENEWAL OF A FIREARM CERTIFICATE

Part A: Personal details

You may type your responses except where your signature is required. Otherwise, please use black ink and write in BLOCK CAPITALS throughout, except where signing. There is an additional information page provided for your use within the application form.

Please read the accompanying notes carefully before completing the application form.

All applications for new or renewal firearms or regulated weapon certificates may take up to 12 weeks to process. Please be advised this lead time should be taken into account when applying for, or renewing certificates.

I am applying for (tick relevant box)

Firearm Certificate	<input type="checkbox"/> Grant	<input type="checkbox"/> Renewal (current certificate number)
----------------------------	--------------------------------	---

1. Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
2. Title	
3. Surname	
4. Forenames (state all)	
5. If you have at any time used a name other than that given in answer to questions 3 and 4, please give details.	
6. Date of birth (DD/MM/YYYY)	
7. Home address (including postcode)	
8. Home phone number (including STD code)	
9. Mobile phone number (including STD code)	
10. Email address	
11. Any previous addresses in the last 10 years? <input type="checkbox"/> Yes (If yes, please give details) <input type="checkbox"/> No Please use the Additional Information page if you need to add any further address information.	Address 1
	From: _____ To: _____

	Address 2
	From: To:

12. Place of birth (please detail town/city etc, not just UK)	
13. Nationality	
14. Height	
15. Occupation	
16. Work address (including postcode)	
17. Work phone number (including STD code)	

Part B: Personal health.

Important: please refer to part B of the notes before completing this section.

<p>18. Do you have any relevant medical conditions?</p> <p>Please use the Additional Information page if required.</p>	<input type="checkbox"/> Yes (if yes, give details) <input type="checkbox"/> No
<p>19. Have you ever received treatment for depression or any other kind of mental health condition?</p>	<input type="checkbox"/> Yes (if yes, give details) <input type="checkbox"/> No

<p>20. Details of your GP/Specialist (please detail name, address, phone number).</p>	
<p>21. Are there any periods in the past 10 years when you have not been registered with a GP, or have consulted any healthcare professional other than at your current GP practice?</p>	<p><input type="checkbox"/> Yes (if yes, give details) <input type="checkbox"/> No</p>
<p>22. Please provide details of any other GP practices, other than your current GP practice, with which you have been registered in the last 10 years.</p>	

Part C – Offences

Important – please refer to part C of the notes before completing this section.

<p>23. Have you been convicted of any offence (including speeding, but not including parking offences or non-endorsable fixed penalty notices), or received a written caution?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give details of <u>all</u> convictions, formal written Police Cautions, binding overs and spent convictions, including those received outside the Isle of Man. Where you have lived and/or worked outside of Great Britain, you may need to provide a Police Certificate from that country before your application can be processed. Please use the Additional Information page if required.</p>
<p>Note: By virtue of the Rehabilitation of Offenders Act 2001 (Exceptions) Order 2001 (as amended) convictions which are spent under the Rehabilitation of Offenders Act 2001 must be declared.</p>

Offence	Date

Note – the holding of criminal convictions or cautions (or both) will not necessarily lead to a refusal of the application. However, failure to disclose the requested information could lead to either the application being refused or, if your application is successful, revocation or cancellation of the registration if it is subsequently found that you had a criminal conviction or written caution at the time you made the application.

Part D - Details of current/proposed security arrangements

Please refer to part D of the notes before completing this section.

24. Are the security arrangements at your home address?
<input type="checkbox"/> Yes <input type="checkbox"/> No (if no, please provide details)
25. Type of security (please give details of where in the building the security arrangements are located)
<input type="checkbox"/> Cabinet <input type="checkbox"/> Clamp <input type="checkbox"/> Gun Room <input type="checkbox"/> Other – please provide details
26. Is the security shared with another certificate holder?
<input type="checkbox"/> Yes (if yes, please provide details) <input type="checkbox"/> No
27. Ammunition storage Please provide details.

Part E - Firearm(s) details

28. Details of firearms currently held

Please refer to part E of the notes before completing this section.

Calibre	Make	Type	Serial Number

If there is insufficient space to detail all your firearms, please continue on the 'Additional Information' page.

29. Details of firearms desired to be purchased or acquired (for the purpose of the Firearms Act 1947, 'acquire' means hire, accept as a gift or borrow).

Note: When the desired firearm(s) have been acquired, the certificate holder must inform the Police and submit their certificate for updating, within one week of acquiring the firearm(s).

If none, write NONE here

Calibre	Make	Type	Serial Number (where known)

30. Details of the maximum amount of ammunition to be possessed

Calibre									
Amount of ammunition possessed at date of application									
Maximum amount desired to be possessed at any one time									
Maximum amount desired to be purchased or acquired at any one time									

31. For what reason do you require, or wish to continue to possess, the firearm(s) and

ammunition specified?

--

32. From whom will firearm(s) be purchased?
(If seller is known, please include Firearms Dealer's Certificate number or the certificate number of the holder of the firearms).

--

33. Where do you intend to use each of the specified firearms?

--

Note: It is the sole responsibility of the certificate holder to ensure that the firearm(s) detailed on the certificate are only carried and used on lands over which they have permission to shoot (or on approved ranges), and where it is safe to do so.

Part F – Club membership

Note: Club membership may be evidence of a good reason to justify the purchase, acquisition or possession of firearms.

34. What club(s) do you belong to?
(please give details, where applicable, and provide proof of membership)

Name/Address	
Name/Address	

35. How many times have you attended the club over the past six months?

<input type="text"/> times

36. If this application is for the grant of a firearm certificate, and you have previously held ANY gun licence, either on the Isle of Man or elsewhere, please give details.
If you have not, write NONE in the first box.

Type of certificate	Date of issue	Place of issue	Number

Part G - Additional Information page

Please use this sheet for any additional information relating to parts A to F of this form.

Part H – Referee details

Please refer to part H of the notes before completing this section.

You must supply contact details for 2 referees who are not registered firearms dealers and who have agreed to act as a referee for you. All persons acting as referees MAY be contacted or interviewed by a representative of the Isle of Man Constabulary.

Referee 1	
Title	
Surname	
Forename(s)	
Date of birth	
Place of birth	
Occupation	
Home address	
Home telephone number	
Mobile number	
Home email	
Work email	
In what capacity do you know the referee?	
How long has the referee known you?	

Referee 2	
Title	
Surname	
Forename(s)	
Date of birth	
Place of birth	
Occupation	
Home address	
Home telephone number	
Mobile number	
Home email	
Work email	
In what capacity do you know the referee?	
How long has the referee known you?	

Part I – Declarations

1 Have you at any time had an application for ANY gun licence refused, or a certificate revoked, either on the Isle of Man or elsewhere?

Yes (if yes, please give details) No

2 Information declaration

(1) I hereby apply for –

a Firearm Certificate a Firearm Certificate Renewal

(2) The information I have provided on this form is true, and I understand that it is an offence under Section 2 (10) of the Firearms Act, 1947 to knowingly make a false statement for the purpose of procuring the grant or renewal of a certificate, the maximum penalty for which is six months imprisonment and/or a fine.

(3) I understand that I will be subject to a check of Police records, and that my details will be held electronically.

(4) I understand that if I do not provide the required information, my application cannot be processed and will be refused.

(5) I have enclosed two passport sized photographs, one of which I have signed, in ink with my usual signature.

3 Medical declaration:

(1) I give the Police permission to contact my GP and/or Specialist to obtain factual details of any medical history in relation to my suitability to possess a firearm certificate. This authority is valid for the life of the certificate.

(2) I understand that my GP may share sensitive personal data with the Police concerning my physical and mental health for the purpose of enabling the Police to make a fully informed decision on my application or continued suitability, and I hereby consent to this processing of my personal data.

(3) I understand that I am expected to inform the Police if I begin to suffer from a relevant medical condition while the certificate remains valid.

4 Data protection declaration

(1) I understand that all information submitted will be handled in accordance with the Data Protection Legislation 2018 (Isle of Man) and the Freedom of Information Act 2015 and connected legislation.

(2) I understand and give consent for information contained within my application form, or obtained in the course of deciding the application, to be shared with: my GP, other government departments, statutory boards, regulatory bodies or enforcement agencies, in the course of either deciding the application, or in pursuance of maintaining public safety or to the peace.

Note: Any information shared will be shared in accordance with data sharing protocols. We do not share your personal or company details with other applicants

or members of the public, and treat information in connection with the application in confidence, but individuals should be aware that we may be required to disclose some information in accordance with the legislation referred to above.

5 Checklist

- I have provided details of two referees.
- I have enclosed the relevant fee.
- I have read the accompanying notes.
- I have enclosed two identical photographs.

6 Signature

Signature _____

Print name _____

Date _____

7 Parent or Guardian approval

If the applicant is under 17 years of age, the following must be completed.

With regard to the applicant I am a -

- Parent Guardian

I confirm that I am aware of, and support, this application.

Signature _____

Print name _____

Date _____

Please send the completed form to:

Firearms Licensing Department
Police Headquarters
Dukes Avenue
Douglas
Isle of Man
IM2 4RG

Accompanying Notes for a Firearm Certificate Grant or Renewal Application

Part A – Introduction and Personal details

- (1) Please read these notes BEFORE completing the form.
- (2) You **must** complete all parts of the form required for the type of certificate for which you are applying.

Note: It is an offence for any person to make any statement which he/she knows to be false for the purpose of procuring, either for him/herself, or for another person, the grant or renewal of a firearm certificate - maximum penalty six months imprisonment and/or a fine.

- (3) With certain statutory exceptions, it is an offence for a person to have in his or her possession, or to purchase or acquire, any firearm or ammunition, without holding a relevant certificate.
- (4) FIREARM: Part 1 of the Firearms Act, 1947 applies to all firearms and ammunition, except the following –
 - (a) shotguns, i.e. a smooth bore gun. However, certain shotguns that are short in length, or which are pump action/semi auto may be held on a Firearm Certificate;
 - (b) standard air weapons. However, higher powered air pistols or air rifles with a muzzle energy of over 6ft/lbs and 12ft/lbs respectively, may only be held on a Firearm Certificate;
 - (c) cartridges containing five or more shots, none of which exceeds .36 inch (9mm) in diameter;
 - (d) ammunition for an air rifle , air gun or air pistol; and
 - (e) blank cartridges not more than one inch in diameter.
- (5) **Please note the following age restrictions apply to the use of firearms –**
 - (a) No person under the age of seventeen years shall purchase or hire any firearm or ammunition, and no person shall sell or let on hire any firearm or ammunition to any other person whom he or she knows or has reasonable ground for believing to be under the age of seventeen years.
 - (b) No person under the age of fourteen years shall accept as a gift or borrow any firearm or ammunition to which Part I of the Firearms Act 1947 applies, and no person shall give or lend any such firearm or ammunition to any other person whom he or she knows or has reasonable ground for believing to be under the age of fourteen years.
 - (c) No person under the age of fourteen years shall have in his or her possession any firearm or ammunition to which Part I of the Firearms Act 1947 applies except in circumstances where he or she is entitled to have possession of any firearm or ammunition without holding a firearm certificate by virtue of section 4(7), (8) or (9) [Exemptions from holding a certificate] of the Firearms Act 1947. No person shall part with the possession of any such firearm or ammunition to any other person whom he knows or has reasonable ground for believing to be under the age of fourteen years, except in circumstances where that other person is entitled to have possession of firearms or ammunition.

- (d) No person under the age of fifteen shall have an assembled shot gun in his or her possession except while under the supervision of a person of or over the age of twenty-one or while the shot gun is so covered with a securely fastened gun cover that it cannot be fired.

Further advice can be obtained from the Police Firearms Licensing Department.

Part B – Personal health

- (1) You must disclose any physical or mental health condition that may affect your ability to safely possess and use a firearm. The chief officer of police must be satisfied that an applicant can be permitted to possess a gun 'without danger to the public safety or to the peace'. Medical fitness is one of the factors police must consider when assessing a person's suitability.
- (2) Relevant medical conditions which must be disclosed include, but are not limited to, the following –
 - (a) Acute Stress Reaction or an acute reaction to the stress caused by a trauma;
 - (b) suicidal thoughts or self-harm;
 - (c) depression or anxiety;
 - (d) dementia;
 - (e) mania, Bipolar disorder or any psychotic illness;
 - (f) a personality disorder;
 - (g) a neurological condition: for example, Multiple Sclerosis, Motor Neurone, Parkinson's or Huntington's diseases, or Epilepsy;
 - (h) stroke;
 - (i) brain injury;
 - (j) alcohol or drug related abuse.
- (3) You must also disclose any other condition, mental or physical, which might affect your safe possession of firearms. If in any doubt, consult your GP.
- (4) You must also let us know if an existing medical condition gets worse.
- (5) If you have disclosed a relevant medical condition the police **may** ask you to obtain a medical report from your GP/Specialist. You are expected to meet the cost if a fee is charged for this by the writer.
- (6) Following the issue of a firearm certificate, please note that the declaration you have signed consenting to information sharing between your GP and Police, applies both during the application process and during the life of the certificate.
- (7) You are expected to inform the police if you begin to suffer from a relevant medical condition while the certificate remains valid.
- (8) When completing the section regarding your current GP, you need to specify an individual GP, as well as the details of the practice. You should inform the police if you change your GP practice, and provide contact details for the new practice.
- (9) You are asked to provide details of GP practices over the past 10 years, and whether you have consulted healthcare professionals other than at your GP practice, so that all relevant information is available to Police to assist with their assessment of suitability to possess a firearm certificate.

Part C – Offences

- (1) You must not withhold information about any conviction. This includes motoring offences (including speeding offences), binding overs, formal written warnings or cautions, endorsable fixed penalties, and convictions in and outside of the Isle of Man. A conditional discharge and an absolute discharge both count as convictions for this purpose. Details of parking offences and non-endorsable fixed penalty notices do not need to be declared.
- (2) By virtue of the Rehabilitation of Offenders Act 2001 (Exceptions) Order 2001 (as amended) convictions which are spent under the Rehabilitation of Offenders Act 2001 must be declared.
- (3) Section 21 of the Firearms Act, 1947 details restrictions on the possession of firearms and ammunition, by those previously convicted of crime. A person receiving a custodial sentence of 3 months or more, but less than 3 years, is prohibited from possessing a firearm or ammunition for five years from the date of release.

Part D – Details of current/proposed security arrangements

- (1) Please include exact details of any gun cabinet you have, including the material it is made from, the means of securing it to the fabric of the building, where it is placed in the building and if you have any alarms fitted.
- (2) Please allow the police to inspect your guns and security when requested, as in the absence of a warrant, consent is required for the police to inspect premises.

Part E – Firearm(s) details

- (1) A firearm certificate is issued at the discretion of the chief officer of police. Before agreeing to the grant or renewal of a certificate, he/she has to be satisfied that the applicant has shown good reason to have a firearm and/or ammunition, and can be permitted to do so without danger to the general public safety or to the peace.
- (2) Evidence of a good reason to acquire or possess a firearm may take several forms, including, but not limited to permission to shoot over land or membership of a shooting club.
- (3) Please provide the details of any area(s) of land where you have written permission to shoot together with the name, address and telephone number of the person who has given you that permission, or the details of an approved club of which you are a full member.
- (4) A firearm certificate will normally only be granted for the purchase of a firearm by Island residents.
- (5) If a certificate is granted it will be subject to the following conditions, and the chief officer of police may impose additional conditions.
 - (a) The holder must, on receipt of the certificate sign it in ink with his/her usual signature.
 - (b) The firearms and ammunition to which the certificate relates must at all times, when not in actual use, be kept in a secure place with a view to preventing access to them by unauthorised persons.
 - (c) The holder of the certificate must inform at once the chief officer of police by whom it was granted of the theft or loss of any firearm to which the certificate relates.
 - (d) The holder must, without undue delay, inform the chief officer of police by whom this certificate was granted of any change in his/her permanent

address. There is no charge for a replacement certificate due to a change of address.

- (e) The holder, after determining to surrender his or her firearm certificate or not to renew his or her firearm certificate, must surrender the certificate to the Chief Officer of Police with a letter detailing how the firearms listed on the certificate have been disposed of.
- (6) **It is an offence to fail to comply with the conditions of a firearm certificate.**
- (7) When answering question 31, please be specific as to –
 - (a) why that calibre of firearm is needed;
 - (b) why any accessories, i.e. sound moderator, are needed; and
 - (c) if more than one firearm is requested then be specific about the use of each and explain why it is needed.

Please state if the reasons are for sporting purposes, pest control, target shooting, collecting or any other purpose; and give details in each case.

- (8) When answering question 33, please attach a map or plan showing the area where you intend to use the firearm(s) and include any public roads, rights of way and buildings. If intending to shoot over another person's land, please attach written permission from that person, and, where applicable, details of any other person(s) using the same land.

For Grant Only - Where the firearm is to be used on an approved club range, a letter from the club secretary, or a club membership card should be appended to the application.

- (9) If the firearm is to be frequently carried, please state the means of carrying the firearm whilst in transit. An unattended motor vehicle is not deemed sufficient.

Part G – Additional Information

Although not a legal requirement, applicants are recommended to take out adequate third party insurance.

Part H - Referee details

- (1) When applying for, or renewing, a firearm certificate, you need to have gained the permission of two people who have agreed to act as referees for you. You must complete part H of the application form with their details.
- (2) The referees who have agreed to act for you must have known you personally for at least two years and must be resident in the Isle of Man. A referee must not be a member of your immediate family, a registered firearms dealer (even where they have a second, separate occupation), a serving Police officer or Police employee. Referees must be of good character and any references they agree to provide must be given freely and not on payment.

Note: All persons acting as referees may be contacted or interviewed by a representative of the Isle of Man Constabulary.

Part I – Miscellaneous

- (1) Applications must be accompanied by two identical, passport standard photographs of you and sized 45mm x 35mm.
- (2) The photographs must be full face and without a hat and must be a current true likeness. A computer generated likeness is acceptable if it is full face, against a plain background and printed on good quality gloss or matt paper.

- (3) One of the photographs must be signed in ink, on the back by you, the applicant.
- (4) Unless otherwise advised by the police, you should post or take the completed form, together with the correct fee (see appendix B of the application form for details of fees) and photographs to the Police Firearms Licensing Department.
- (5) In the case of an application for a renewal, the current certificate must be included with the application.
- (6) For more information see the Isle of Man Constabulary website www.iompolice.im, or contact the Firearms Licensing Department on 01624 631402 (08.00hrs to 11.45hrs Monday to Thursday, and 08.00hrs to 11.30hrs on Friday).

FIREARMS – FEES

FIREARMS

(Rifles, Pistols, Revolvers, Air Rifles over 12ft lb)

- Initial grant of Firearms Certificate **£75.00**
- Renewal of or variation to Certificate **£65.00**
- Replacement Certificate (where lost or destroyed) **£65.00**
- Visitors Permit (white single A4 form) **FREE**

NOTE – where a variation is requested, if one or more weapons are to be removed from the certificate, and the **SAME** number added, then there is no charge. **HOWEVER**, if one or more weapons is being added, and either no weapon, or a lower number of weapons is being removed, then the £65.00 charge applies.

REGULATED WEAPONS

(Shotguns, Air Rifles under 12 ft lb, Crossbows)

- Initial grant/renewal of Regulated Weapons Certificate **£120.00**
Where the applicant does **NOT HOLD** a Part 1 Firearms Certificate
- Initial grant/renewal of Regulated Weapons Certificate **£ 80.00**
Where the applicant **ALREADY HOLDS** a Part 1 Firearms Certificate
- Replacement Certificate (where lost or destroyed) **£ 25.00**
- Visitors Permit (yellow form) **£ 12.00**

- Applications made at the same time for both new Firearms and Regulated Weapons Certificates **£195.00**

NOTE – where a replacement certificate is required due to a change of address by the certificate holder, there is no charge for this.

Cheques to be made payable to ‘Isle of Man Government’